

2008 INCOME TAXES

Business/Professional Income

Name of business: _____
 Address: _____
 Main product or service: _____
 For the Period from: _____ to _____
 Was 2008 Your Final Year of Business: _____
 Are you registered for GST? _____
 (If yes, attach your GST returns for the year, including installment payments)
 Business Number: _____

Income:
 Sales, commissions and fees (excluding GST) _____
 GST charged _____

Cost of Goods Sold: (if applicable) _____

Gross Profit _____

Expenses (Do your expenses include GST? Yes No)

- Advertising _____
- Bad debts _____
- Business tax, fees, licenses, dues, memberships _____
- Delivery, freight and express _____
- Fuel costs (except motor vehicle) _____
- Insurance _____
- Interest and bank charges _____
- Maintenance and repairs _____
- Management and administration fees _____
- Meals and entertainment _____
- Motor vehicle expenses (except CCA) _____
- Office expenses (excluding use of home) _____
- Legal, accounting and professional fees _____
- Property taxes _____
- Rent _____
- Supplies _____
- Salaries, wages and benefits _____
- Travelling (except motor vehicle) _____
- Telephone and utilities _____
- Convention fees _____
- Private health services plan premiums _____

Additions to capital assets: (at cost - include a copy of invoice(s))

- Computer software _____
- Computer hardware _____
- Furniture and fixtures _____

Home office expenses - (see HOME OFFICE)
Business use of Automobile - (see AUTOMOBILE)